

The Medway School of English Ltd

PROGRAMME SUMMER 2014

Rochester – 03.08.-19.08.2014

(PLEASE READ CAREFULLY - a few changes in comparison to last year!)

Please supply a pack lunch on all days (incl. day of departure) and an evening meal upon arrival. Thank you very much!

Monday, 04.08.

9.15 am meeting at Corporation St, Rochester, coach drop off point, behind the Tourist Information centre. **Please take your student(s) here and please explain your student(s) how to get back to your house in the afternoon!**

We will first meet in the Corn Exchange for the placement test. We will then buy Freedom tickets, do our rally around Rochester etc. **Our programme finishes at 5.00 pm at the coach drop off point behind the Tourist Information centre.**

PRIVATE BUS SERVICE: we will drop off our students at the following stops :

1.) Riverside Bus Station, 2.) corner Rock Avenue, Gillingham, 3.) Watling Street (Esso garage), Gillingham, 4.) corner Featherby Rd by A2, 5.) bus-stop Rainham Mark (Tesco), Gillingham, 6.) London Rd., Footbridge, 7.) Beefeater Restaurant (Manor Farm) High Street/ Maidstone Rd, Rainham, 8.) Harvesters Restaurant (The Queen's Head), Maidstone Rd, Rainham, 9.) Tylor Drive/ Deanwood Drive, Parkwood, 10.) Hempstead Valley Shopping Centre

Tuesday, 05.08.

lessons in the morning (SEE LAST PAGE FOR DETAILS)

1.45 pm meeting point: coach car park, Corporation St, Rochester

big sports programme: swimming or different ball games, golf

programmes finish at about 5.00 pm at the Club 44two (Lloyds)

we will drop off our students at the following stops :

1.) Riverside Bus Station, 2.) corner Rock Avenue, Gillingham, 3.) Watling Street (Esso garage), Gillingham, 4.) corner Featherby Rd by A2, 5.) bus-stop Rainham Mark (Tesco), Gillingham, 6.) London Rd., Footbridge, 7.) Beefeater Restaurant (Manor Farm) High Street/ Maidstone Rd, Rainham, 8.) Harvesters Restaurant (The Queen's Head), Maidstone Rd, Rainham, 9.) Tylor Drive/ Deanwood Drive, Parkwood, 10.) Hempstead Valley Shopping Centre

7.30 pm DISCO in the Club 44two (Lloyds), Featherby Rd / A2, Gillingham!

(It would be very kind of our families in Chatham and Rochester to take the students to the disco).

Please pick up your students at 10.00 pm. Thank you very much!

Wednesday, 06.08.

9.00 am bus stop Hempstead Valley Shopping centre

9.05 am bus stop The Queen's Head, Harvesters, Maidstone Rd

9.10 am London Road, Footbridge (south side)

9.15 am Rainham Mark bus stop (opposite Fish & Chips Shop)

9.20 am bus stop Watling Street, Esso garage, Gillingham (opp. Kwik Fit)

9.25 am Rock Avenue

9.35 am Dockyard, visitor's car park

daytrip to London with Sightseeing Tour

We will leave London at 4.45 pm. All students should be home before 7.30 pm.

We will drop off our students at the following stops :

1.) Dockyard Car Park (opposite to the visitor entrance), 2.) corner Rock Avenue, Gillingham, 3.) Watling Street (Esso garage), Gillingham, 4.) corner Featherby Rd by A2, 5.) bus-stop Rainham Mark (Tesco), Gillingham, 6.) London Rd., Footbridge, 7.) Beefeater Restaurant (Manor Farm) High Street/ Maidstone Rd, Rainham, 8.) Harvesters Restaurant (The Queen's Head), Maidstone Rd, Rainham, 9.) Tylor Drive/ Deanwood Drive, Parkwood, 10.) Hempstead Valley Shopping Centre.

Thursday, 07.08.

lessons in the morning

Please supply students with a double pack-lunch!

1.45 pm meeting point: coach car park, Corporation St, Rochester

trip to Canterbury and boat-tour on the river Thames (Greenwich to Westminster)

back at Club 44two (Lloyds) at 9.45 pm.

Please pick up your students here. Thank you very much!

Friday, 08.08.

lessons in the morning

2.00 pm meeting point: coach car park, Corporation St, Rochester

photo session in Rochester, picnic (organized by The Medway School of English)

programme finishes at about 4.00 pm

4.00-4.45 pm: lecture in the Tourist Information centre, Rochester High Street: THE BRITISH SCHOOL & UNIVERSITY SYSTEM (some students only) **Day ends in Rochester at 5.00 pm for all.**

We will drop off our students at the following stops :

1.) Riverside Bus Station, 2.) corner Rock Avenue, Gillingham, 3.) Watling Street (Esso garage), Gillingham, 4.) corner Featherby Rd by A2, 5.) bus-stop Rainham Mark (Tesco), Gillingham, 6.) London Rd., Footbridge, 7.) Beefeater Restaurant (Manor Farm) High Street/ Maidstone Rd, Rainham, 8.) Harvesters Restaurant (The Queen's Head), Maidstone Rd, Rainham, 9.) Tylor Drive/ Deanwood Drive, Parkwood, 10.) Hempstead Valley Shopping Centre

Saturday, 09.08.

7.45 am DEPARTURE!

meeting point: Hempstead Valley Shopping Centre, car park (near Pub Hungry Fox).

The coach must leave from here on time. Please be there 15 min prior to departure. Thank you.

(Students who fly home should know their pick up time. If not, please ask them to ask me.)

HOW TO CONTACT US

PHONE - EVERY DAY FROM 8.45 am - 7.00 pm

Our team of group leaders is available seven days a week, each day from 8.45 am - 7.00 pm. When we have evening activities, we are also available until everyone is back home.

Christian Schmitz: 07913-261545, Magda Schmitz: 07913-261547, Susanne Lang: 07913-324135, Sonja Nebe: 07913-577086, Frauke Meyer: 07757-110390

NIGHT PHONE

One of us will carry our 'night phone' for real emergencies between 8.00 pm and 8.45 am.

07806602527

This number is for real emergencies at nighttime only (fire, accident, ambulance etc). The phone is not in use during daytime.

E-MAIL - we will check e-mails several times a day

info@medwayschoolenglish.com

Thank you very much.

IMPORTANT INFORMATION

We always fear that our students could be assaulted on the way home in the early hours of the evening (after the programme). Please help if there is anything you can do to improve their safety; for example by picking up from one of the bus stops above. Thank you very much.

TEACHING:

Your student(s) ha(s)(ve) one of the following English courses:

- GENERAL COURSE (3 lessons per day) in the Tourist Information Centre, High Street, Rochester, 9.45 am - 12.20 pm

- INTENSIVE PRIVATE COURSE (4 lessons a day) in the home of the teacher, 9.00 am - 12.20 pm

ON THE FIRST TEACHING-DAY ALL INTENSIVE PRIVATE COURSE STUDENTS WILL BE PICKED UP BY THEIR TEACHERS FROM WATERFRONT BUS STATION at 8.15 am. The teachers will then show the students how to get to the lessons in the future.

SPARE TIME:

We ask our students to participate in our programme. However, family activities should always have priority and students do not have to join afternoon or evening activities.

SUNDAY:

Ideally, you and your students spend the time together. It is not expected of you to take your students on an excursion. However some joined family activities would be appreciated. Our students are not allowed to "hang around the streets" or to meet at the Pentagon Centre/ Chatham High Street. There is always the risk of confrontation with yobs.

GOING OUT IN THE EVENING - VERY IMPORTANT:

On almost half of all nights we have arranged a programme for our students.

On the other nights, when there is no programme arranged for the group, the students are not allowed out after they return from the day-programme (if under the age of 18).

The only exception is, if you or another family is willing to allow one or two students to visit each other. We have asked our students to ask you one day in advance. Also, the students are not allowed to walk or to use public transport in the evenings. If the other host-family does not live

very closed to you the students will need to take a taxi. In any case, all students need to be home by 9.30 pm the very latest. A main purpose of the stay is to spend some time with the host-family.

It would also too dangerous for the students to hang around the streets in the evenings!

DOCTOR:

In case your student gets ill please contact us or directly your GP. All students are covered by the NHS (temporary guests). You may also take your student to a private doctor. There is no waiting time, once you have an appointment, but there is a consultation fee of at least £60 which is to be paid directly by the student. A refund will be given by the student's insurance abroad. We are happy to arrange an appointment for you.

PAYMENT:

Full payment is made by BACS (faster payments), roughly during the middle of the stay. Cash payment is not possible. Sorry!

SPECIAL PROGRAMMES: (not every student participates - please ask yours!)

Some students will take part in a trip to the London West End – show. All students will be taken home by minibus after this.

FOOD:

*English food is not that different from German food. We have asked our students to inform you if there is anything that they do not like. Tap water and Squash drinks are not very popular in Germany. Sparkling water (2 litres for less than 20p in most supermarkets) is liked by most students. **It would be very much appreciated if you had at least one meal per day together with the students.** Thank you very much.*

INFORMATION WHEN STUDENTS ARRIVE:

Please show your students your home when they arrive and please explain your house rules. Host parents should also introduce all family members and their pets to the students and give advice in handling them. Families shall clearly explain where the students are allowed and where not. The students shall be informed about potentially dangerous appliances like gas appliances or gas cookers. Upon arrival students shall be shown other potential hazards in the family's home. (e.g. narrow and steep stairs, handrails, special windows or doors, low balustrades, the basement, leaving the family's home towards the street, playing in the garden etc.)

Please offer your students to keep their money in a safe place in the family's home. Guests shall also be informed about the 'sleeping-rules' in the house.

HEALTH & SAFETY:

Host parents shall always be reachable, at least while students are at home.

Host parents shall consider allergies of the students in the presence of pets or when putting up air fresheners/aroma therapy etc..

All electric gadgets, the gas-network and other gas-consumers shall regularly be checked, maintained and if necessary repaired by a specialist. Weapons shall not be accessible in the home. If weapons have to be kept in the home (e.g. for hunting), these shall be kept in a secure and not accessible place like a locked cupboard. Smoke detectors in the home shall be checked, maintained and in use. No chemicals or other dangerous or toxic liquids shall be stored opened in the house. The student shall be informed about locking doors and windows, when the students leave the home. There should be no tripping points in the house, e.g. cables on the floor, loose carpets etc.). All electric gadgets (e.g. hair drier, toaster etc shall be checked, maintained and repaired if necessary regularly. All potential hazards, like edges of furniture or other sharp brinks, shall be moved out of the 'transit area' in the home.

Domestic cleaning agents, colours, varnishes, medicaments, pesticides etc. shall be stored out of reach of the students.

All parts of the house should have electric light with light-switches in a reachable position. Alcoholic drinks shall not be given to or consumed by students under the age of 18. The host family shall provide the students with a front-door key or should be home in time before students return. Meals shall be prepared with a high standard of kitchen hygiene. The home shall be kept tidy and clean.

Drugs shall not be taken at the host family's home. Also the storage of illegal drugs is strictly prohibited.

Repairs shall not be provisorily. (e.g. blank cables, sharp edges, open plumbing etc.)

A first-aid kit shall always be available for quick help in case of injuries. The storage point of the kit shall be communicated to the students (if not at home). Guests shall be made aware again and again please that we drive on the left in the UK. When using the own car, host families shall check whether seat belts are worn by the students. Furthermore the car and the driver shall be completely roadworthy and the maximum passenger-count of the car shall not be exceeded at any time.

COMMUNICATION:

Sometimes students turn to us and say that they have the impression that their host family is not keen to speak to them. I am sure that you may get this impression about some of the students, too! However, one of the main purposes of this stay is conversation in English with the family.

Please try – if there is no feedback from the students, let us know please. Especially the first impressions on the night of arrival are very important. Thank you very much.

Please tell your students off if they start to speak German in front of your family. This is unacceptable.

Host parents shall not attempt to proselytise their student and shall not host a students with the aim of proselytizing the student.

We would like to invite all your family and your student(s) to the Gordon House Hotel, High Street, Rochester, to a "Farewell Party"! It would be a great pleasure for us to welcome you here. (End: 10.00 pm)

We hope that you will enjoy having your guest(s),

Kind regards

Christian Schmitz