

The Medway School of English Ltd

PROGRAMME SUMMER 2013

Herne Bay – 04.08.-17.08.2013

(PLEASE READ CAREFULLY - a few changes in comparison to last year!)

Please supply a pack lunch on all days (incl. day of departure) and an evening meal upon arrival. Thank you very much!

Monday, 05.08.

Meeting at 9.45 am at the Kings Hall, Seafront, Herne Bay

Introduction, placement test for English lessons

exploring Herne Bay

programme finishes at 4.30 pm at the Pier, all students should be home by 5.30 pm.

Tuesday, 06.08.

lessons in the morning

meeting times:

General Course 9.40 am at the **Kings Hall**

Private Intensive Course: 8.45 am at **THE PIER**

12.45 pm departure from the Pier, transfer to Rochester

big sports programme in Rochester: swimming or different ball games, golf

We also go to Bluewater for a good hour! Disco afterwards.

(Please supply a double pack lunch. Thank you.)

The students will be taken back by coach to the William Street Car Park.

Estimated coach arrival: 10.30 pm

We do not want the students to walk home at night. If you are unable to pick up your students, please inform your student. We will then arrange a taxi-transfer. Please make sure that the students know where to meet you.

Wednesday, 07.08.

9.15 am pick up from the William Street Car Park

Daytrip to London (Sightseeing)

We leave London at 4.45 pm

drop off on return journey:

William Street Car Park: around 6:45 pm.

(Students should walk home straight away from that point)

Thursday, 08.08.

lessons in the morning

2.00 pm meeting in front of the Pier

Trip to Canterbury and boat-tour on the river Thames from Greenwich to Big Ben

Please supply students with double pack lunch again.

The students will be taken back by coach to the William Street Car Park.

Estimated coach arrival: 10.15 pm

We do not want the students to walk home at night. If you are unable to pick up your students, please inform your student. We will then arrange a taxi-transfer. Please make sure that the students know where to meet you.

Friday, 09.08.

lessons in the morning

cinema in Herne Bay (time needs to be confirmed on the day before)

Saturday, 10.08.

9.15 am pick up from the William Street Car Park

Daytrip to Brighton

We leave Brighton at 4.00 pm

drop off on return journey:

William Street Car Park: around 6:15 pm.

(Students should walk home straight away from that point)

Sunday, 11.08.

no group-programme **FAMILY DAY**

Monday, 12.08.

lessons in the morning

meeting at the Pier at 1.30 pm

sports until about 5.00 pm

4.00 pm meeting in front of the Pier (some students only)

Musical in London.

Students will be taken home to you in minibuses between 11.15 pm and 0.15 am

Tuesday, 13.08.

lessons in the morning

12.45 pm departure from the Pier; transfer to Rochester

big sports programme in Rochester: swimming or different ball games, golf

We also go to Bluewater for a good hour! Afterwards Disco.

(Please supply a double pack lunch. Thank you.)

The students will be taken back by coach to the William Street Car Park.

Estimated coach arrival: 10.30 pm

We do not want the students to walk home at night. If you are unable to pick up your students please inform your student. We will then arrange a taxi-transfer. Please make sure that the students know where to meet you.

Wednesday, 14.08.

9.15 am pick up from the William Street Car Park

daytrip to London (Harrods, Natural History Museum or Madame Tussaud)

We leave London at 4.45 pm

drop off on return journey: around 6.45 pm at William Street Car Park

(Students should walk home straight away from these points)

Thursday, 15.08.

lessons in the morning

1.30 pm walk to Reculver

7.30 pm - 10.00 pm PARTY FOR YOUR FAMILY AND STUDENTS at the Gordon House Hotel, High Street, Rochester (If this is too far for you to drive, we also have a coach for our students & 10 seats for families) coach transfers:

6.40 pm pick up William Street Car Park

transfer to the Hotel in Rochester

return at 10.00 pm

arrival: 10.45 pm at William Street Car Park

We do not want the students to walk home at night. If you are unable to pick up your students, please inform your student. We will then arrange a taxi-transfer. Please make sure that the students know where to meet you.

Friday, 16.08.

lessons in the morning

1.30 pm meeting at the Pier

photo-session, games, last shopping, programme finishes at about 5.00 pm

Saturday, 17.08.

8.00 am journey home from the William Street Car Park (**Students who fly home should know their pick up time. If not, please get in touch with Express Travel on 01634-848484**)
The coach must leave from here on time. Please be there 15 min prior to departure. Thank you.

HOW TO CONTACT US

PHONE - EVERY DAY FROM 8.45 am - 7.00 pm

Our team of group leaders is available seven days a week, each day from 8.45 am - 7.00 pm. When we have evening activities, we are also available until everyone is back home.

Christian Schmitz: 07913-261545; Magda Schmitz: 07913-261547; Nadine Klagmann: 07757-109535; Lukas Huthmacher: 07913-324133; Eva Käppel (Rochester): 07757-110390; Susanne Lang (Rochester): 07913-324135; Frauke Meyer (Rochester): 07517-136535

NIGHT PHONE

One of us will carry our 'night phone' for real emergencies between 7.00 pm and 8.45 am.

07806602533

This number is for real emergencies at nighttime only (fire, accident, ambulance etc). The phone is not in use during daytime.

E-MAIL - we will check e-mails several times a day

info@medwayschoolenglish.com

Thank you very much.

IMPORTANT INFORMATION

We always fear that our students could be assaulted on the way home in the early hours of the evening (after the programme). Please help if there is anything you can do to improve their safety; for example by picking up from one of the bus stops above. Thank you very much.

SPARE TIME:

We ask our students to participate in our programme. However, family activities should always have priority and students do not have to join afternoon or evening activities.

SUNDAY:

Ideally, you and your students spend the time together. It is not expected of you to take your students on an excursion. However some joined family activities would be appreciated. Our students are not allowed to "hang around the streets" or to meet at the Pentagon Centre/ Chatham High Street. There is always the risk of confrontation with yobs.

GOING OUT IN THE EVENING - VERY IMPORTANT:

On almost half of all nights we have arranged a programme for our students.

On the other nights, when there is no programme arranged for the group, the students are not allowed out after they return from the day-programme (if under the age of 18).

The only exception is, if you or another family is willing to allow one or two students to visit each other. We have asked our students to ask you one day in advance. Also, the students are not allowed to walk or to use public transport in the evenings. If the other host-family does not live very closed to you the students will need to take a taxi. In any case, all students need to be home by 9.30 pm the very latest. A main purpose of the stay is to spend some time with the host-family.

It would also too dangerous for the students to hang around the streets in the evenings!

DOCTOR:

In case your student gets ill please contact us or directly your GP. All students are covered by the NHS (temporary guests).

PAYMENT:

Full payment is made by BACS (faster payments), roughly during the middle of the stay. Cash payment is not possible. Sorry!

SPECIAL PROGRAMMES: (not every student participates - please ask yours!)

Some students will take part in a trip to the London West End - show. All students will be taken home by minibus after this.

FOOD:

English food is not that different from German food. We have asked our students to inform you if there is anything that they do not like. Tap water and Squash drinks are not very popular in Germany, Sparkling water (2 litres for less than 20p in most supermarkets) is liked by most students. **It would be very much appreciated if you had at least one meal per day together with the students.** Thank you very much.

INFORMATION WHEN STUDENTS ARRIVE:

Please show your students your home when they arrive and please explain your house rules. Host parents should also introduce all family members and their pets to the students and give advice in handling them. Families shall clearly explain where the students are allowed and where not. The students shall be informed about potentially dangerous appliances like gas appliances or gas cookers. Upon arrival students shall be shown other potential hazards in the family's home. (e.g. narrow and steep stairs, handrails, special windows or doors, low balustrades, the basement, leaving the family's home towards the street, playing in the garden etc.)

Please offer your students to keep their money in a safe place in the family's home. Guests shall also be informed about the 'sleeping-rules' in the house .

HEALTH & SAFETY:

Host parents shall always be reachable, at least while students are at home.

Host parents shall consider allergies of the students in the presence of pets or when putting up air fresheners/aroma therapy etc..

All electric gadgets, the gas-network and other gas-consumers shall regularly be checked, maintained and if necessary repaired by a specialist. Weapons shall not be accessible in the home. If weapons have to be kept in the home (e.g. for hunting), these shall be kept in a secure and not accessible place like a locked cupboard. Smoke detectors in the home shall be checked, maintained and in use. No chemicals or other dangerous or toxic liquids shall be stored opened in the house. The student shall be informed about locking doors and windows, when the students leave the home. There should be no tripping points in the house, e.g. cables on the floor, loose carpets etc.). All electric gadgets (e.g. hair drier, toaster etc shall be checked, maintained and repaired if necessary regularly. All potential hazards, like edges of furniture or other sharp brinks, shall be moved out of the 'transit area' in the home.

Domestic cleaning agents, colours, varnishes, medicaments, pesticides etc. shall be stored out of reach of the students.

All parts of the house should have electric light with light-switches in a reachable position. Alcoholic drinks shall not be given to or consumed by students under the age of 18. The host family shall provide the students with a front-door key or should be home in time before students return. Meals shall be prepared with a high standard of kitchen hygiene. The home shall be kept tidy and clean.

Drugs shall not be taken at the host family's home. Also the storage of illegal drugs is strictly prohibited.

Repairs shall not be provisorily. (e.g. blank cables, sharp edges, open plumbing etc.)

A first-aid kit shall always be available for quick help in case of injuries. The storage point of the kit shall be communicated to the students (if not at home).Guests shall be made aware again and again please that the we drive on the left in the UK. When using the own car, host families shall check whether seat belts are worn by the students. Furthermore the car and the driver shall be completely roadworthy and the maximum passenger-count of the car shall not be exceeded at any time.

COMMUNICATION:

Sometimes students turn to us and say that they have the impression that their host family is not keen to speak to them. I am sure that you may get this impression about some of the students, too! However, one of the main purposes of this stay is conversation in English with the family. Please try – if there is no feedback from the students, let us know please. Especially the first impressions on the night of arrival are very important. Thank you very much.

Please tell your students off if they start to speak German in front of your family. This is unacceptable.

Host parents shall not attempt to proselytise their student and shall not host a students with the aim of proselytizing the student.

We would like to invite all your family and your student(s) to the Gordon House Hotel, High Street, Rochester, to a "Farewell Party"! It would be a great pleasure for us to welcome you here. (End: 10.00 pm) We have free seats on our coach, just let us know if you would like to join!

We hope that you will enjoy having your guest(s),
Kind regards

Christian Schmitz